THE FINE ARTS CLUB OF PASADENA
MINUTES OF THE *VIRTUAL* BOARD OF DIRECTORS MEETING
MAY 18, 2021

Call to Order: President Jim Childs called the meeting to order at 7:02 PM. The meeting was conducted using Zoom.

Present: Jo Barbera, Jim Childs, Mary Cronin, Jessie Duffy, Lorelli Embry, Robert Farley, Austin Mircheff, Olga Moretti, Patricia Vick

Absent: Jo Butcher, Laurita Domasin, Yolanda Giallo, Sofia MacIsaac, Michael Miranda, Sheri Morton, Paige Peter, Nancy Stone,

Minutes: A motion to approve the minutes of the March 16 Board meeting was made by Patricia Vick. Olga Moretti seconded the motion, which was accepted unanimously.

President's Report: Jim Childs mentioned that we supported 18 artists during the past pandemic year and he is so grateful for the work that Board members did to make the year as successful as it was. He is particularly thankful for the effort that went into redoing the FACOP website. The next challenge is to continue with the past record of maintaining the membership level with membership renewals and recruitment of new members. Although we cannot control the stock market our investments have done well so far in 2021. Jim again thanked all of the Board members for all of their work that made the past year so successful.

OFFICER'S REPORTS: (Officer)

Treasurer's Report: (Olga Moretti) UBS account did not change much this month and Olga provided a breakdown of the current balance in each account:

Money market. $36968.09
Operating account. $59,3985.00 including the funds for the Roman Borek scholarship fund (see Old Business below).

Our investment accounts were moved from UBS to Morgan Stanley with the consultant Kathleen Burns who changed her affiliation. The amount transferred to Morgan Stanley was $440,904.54, but this balance will be reduced by the end of the month as a result of the Awards distribution.

1st Vice-President- Performing Arts Programs: (Mary Cronin):

- Fine Arts Club Performing Arts season finale will feature Jonah Sirota (viola) and Regina Brady (oboist). Both artists are also involved in chamber music.
- Written bios of both musicians have been sent to Jessie Duffy and Jeanne McCafferty for inclusion in the June 7 program.
- Olga Moretti will issue $300 checks to both Jonah and Regina.

- Mary is compiling a list of adjudicators from various colleges, universities, and conservatories, and she will indicate different music disciplines for the annual April FAC competition in April.
- Mary Cronin asked whether a brass program might be held in Roman Borek's honor as the initial Roman Borek Scholarship program since Roman himself played the trumpet. Mary also recommended that a harpist be asked to perform at one of our dinner meetings.

Mary also recommended that the FACOP consider recruiting artists who perform for us as members of the Club. The Board members were enthusiastic about this and Jo Barbera asked Mary to forward some contact material for her to use to follow up.

2nd Vice-President- Visual Arts Exhibits: (Jo Butcher) Jo Butcher is recovering from her surgery and so Jessie Duffy gave the report. The artist for the June event is Jim Marshall. Jim is a metal sculptor and he has had several large pieces on display at both Huntington Gardens and the LA County Arboretum. Images of several of his pieces will be shown at the June FACOP event.

Jessie reported that we will need to look for someone to take over Jo Butcher's responsibilities next year. Victor Picou was suggested as someone who could do this but whether he can or will take over the responsibilities is not known at this time. Jo said that she will continue to do what she can until the end of the year.

3rd Vice-President- Membership (Jo Barbera): No new membership applications have been received this month. Jo also gave her support to the suggestion of recruiting FACOP performers and exhibitors as members. She also suggested offering complimentary membership for the first year to make the invitation more attractive.

4th Vice-President- Arrangements: (Nancy Stone) Nancy Stone was unable to attend the meeting but Jim Childs spoke with her and reported that Nancy has contacted Stephen McCurry about Board meetings at the PCM in the Fall. She has also been in contact with Esther Kim at the Athenaeum about dinner meetings. Although no contracts have been signed yet for either of these venues, Jim is optimistic that we will be meeting in person in the Fall.

Corresponding Secretary (Sheri Morton): Sheri was unable to attend the meeting and no report was given.

Recording Secretary: (Robert Farley): Corrections offered by Board members tonight were made to the draft minutes of the March Board meeting. Draft minutes of the tonight's virtual Board of Directors meeting will be sent to Jim Childs for forwarding to Directors and Committee Chairs for review. Please send corrections to Robert.

COMMITTEE REPORTS: (Chair)

Arrangements: (Nancy Stone) Nancy was unable to attend but Jim Childs reported about Arrangements in the Officers' Reports above.

Attendance/Reservations: (Sofia MacIsaac) No report was given.

Bulletin: (Jessie Duffy) The dinner program invitation will be sent out on May 21. A reminder will be sent out on June 6. Jessie will include a reminder about renewals of membership that will be sent out in June. Jessie will also include a short survey to learn how the membership felt about how the programs were handled last year. If any committee chairs have something to announce, please send them to Jessie.

Finance: (Laurita Domasin) Laurita was unable to attend the meeting and no report was given.

Historian: (Sheri Morton) Sheri Morton was not present and no report was given.

Hospitality: (Yolanda Giallo) Yolanda was unable to attend the meeting and no report was given.

Membership: (Jo Barbera) See Officer's Reports

Nominating: (Robert Farley) The list of positions to be filled by Directors and Committee Chairs in FY 22 is attached to the end of these minutes. The list will be distributed to the members at the June dinner event.

Parliamentarian & Bylaws: (Lorelli Embry) There were no changes to report.

Performing Arts Award: (Michael Miranda) Michael was unable to attend the meeting and no report was given.

Photography/Public Relations: No report was given.

Printed Dinner Programs: (Jessie Duffy) Programs for the June event will be sent electronically on Sunday on June 6.

Roster: (Lorelli Embry) Lorelli suggested that since we voted to no longer print the roster every year, we might send out an update sheet to members to tell them about the changes that occurred during the year, as well as to remind them to retain their current roster for one more year. Lorelli suggested that this be sent out with the membership renewal requests and the President's letter. Jim said that he hoped to get the renewals out in early June and Lorelli said that she would be able to write the changes around the end of May.

Visual Arts Award: (Paige Peter) Paige was unable to attend the meeting and no report was given.

Website/Facebook/Social Media: Jessie Duffy thanked Darwin Carson for working so hard to have the website available for the first virtual dinner meeting in September and for putting us on the path that led to our hiring Alan Hood and Jeanne McCafferty to revise and operate the website. Jessie also mentioned that Jeanne has offered to write some correspondence for us that could be used as PR with newspapers and other outlets to publicize how the FACOP survived the pandemic year, and to advertise our organization and its events. The Board told Jessie to feel free to give Jeanne the go-ahead to do this.

OLD BUSINESS

Olga Moretti reported at the March Board meeting that we had received $11,170 in donations to the Roman Borek Scholarship fund. Since that time Roman's extended family and other friends have sent additional contributions and the current balance in the fund is $17,220. In addition to the donations Olga has received letters of support and other comments about how important Roman was to several people. Jim Childs again mentioned that the current plan is to hold the performance by the first holder of the Roman Borek Scholarship at the February dinner meeting.

NEW BUSINESS

No new business was introduced.

The meeting was adjourned at 7:57 PM. The next meeting is scheduled for September 21, 2021.

Respectfully submitted,
Robert A. Farley
May 18, 2021

The FACOP Board Officers (Directors)	**2021-2022**
President	Jim Childs
Immediate Past President	Jessie Duffy
1st Vice President: Dinner meeting Performing Arts Program Chair	Mary Cronin
2nd Vice President: Dinner meeting Visual Arts Exhibition Chair	Jo Butcher
3rd Vice President: Membership Chair	Jo Barbera
4th Vice President: Dinner meeting Arrangements Chair	Nancy Stone
Corresponding Secretary	Sheri Morton
Recording Secretary	Robert Farley
Treasurer	Olga Moretti

Directors-at-Large: Lorelli Embry, Austin Mircheff, Michael Miranda, Patricia Vick

The FACOP Standing Committees	**2021-22 Chair**
Arrangements	Nancy Stone
Attendance/Reservations	Sofia Mac Isaac
Bulletin	Jessie Duffy
Finance	Austin Mircheff
Historian	Sheri Morton
Hospitality	Yolanda Giallo
Membership	Jo Barbera
Nominating	Robert Farley
Parliamentarian & By-Laws	L. Embry, P. Vick
Performing Arts Awards (April)	Stan Jones
Photography/Public Relations	*open*
Printed Dinner Programs	Jessie Duffy
Roster	L. Embry, O. Moretti
Table Decorations	Lourinda Bray
Visual Arts Awards (April)	Paige Peter
Website/Social Media	Patricia Vick
Athenaeum Sponsor	Elizabeth Samson

Responsibilities of Standing Committees

Arrangements Committee: The Arrangements Committee interacts with the staff of the Caltech Athenaeum in the weeks preceding every dinner meeting to come up with those wonderful dinner menus that we all enjoy, to plan the table linen colors and arrangements, and to assure that the Visual Arts exhibits and the Performing Arts performances have the appropriate equipment and room set ups necessary for their work. The committee members monitor the flow of the dinner service and program at dinner meetings.

Bulletin: How many of our members are reminded of their membership in the FACOP when the Bulletin for each dinner meeting arrives by email or in the USPS mail? Those Bulletins do not just materialize from nothing but are the result of the efforts of the Bulletin Committee. This Committee receives information about the dinner meetings from different participating committee chairs, puts this information into the computer, prints the Bulletin, and mails it with sufficient time for those who will attend the dinner to send their payment to the Chair of the **Attendance and Reservations Committee**.

Finance Committee: The Finance Committee consists of the President, the Treasurer, and a Finance Committee Chair. The Finance Committee proposes an operating budget for the FACOP in the Spring of each year that is reviewed and amended as needed by the Board of Directors. The final and approved budget guides the ability of the FACOP to conduct its business and activities in the following fiscal year.

Historian: The historian maintains and updates the archives and historical records of the FACOP.

Hospitality Committee and the **Attendance and Reservations Committee**: There are separate Chairs for the Hospitality Committee and the Attendance and Reservations Committee although these two committees work very closely together. These committee members make our dinner meetings so enjoyable by welcoming us with warm smiles every time we enter the Athenaeum, by preparing our name tags, and by arranging the table seating for each event. Hospitality Committee members also circulate among members and guests during the reception prior to dinner to welcome new members and guests who are identified by colored gems on their name tags.

Membership Committee: The Chair of the Membership Committee works to recruit new members to the FACOP and to devise recruitment strategies in order to increase our membership base. Applications for membership are reviewed by the Board of Directors and if approved by the Board, new members are introduced to the FACOP members by the Membership Committee Chair at the next dinner meeting.

Nominating Committee: The Nominating Committee is responsible for identifying and recruiting members of the FACOP to serve as Officers, Directors, and Chairs of Standing Committees for each fiscal year (July 1 through June 30).

Performing Arts Awards Committee and **Visual Arts Awards Committee**: These committees select genres for each award competition and conduct the competitions that determine the annual Award winners. They also coordinate the winners' participation at the annual Awards dinner that is usually held in April.

Roster: The committee that is responsible for the Roster works with the Membership Chair and the Treasurer to compile and publish an accurate membership list for the Fine Arts Club of Pasadena each year. This committee also keeps membership records up to date.

Website and Social Media Committee: Social media is one of the most effective ways to reach and recruit new members who will actively participate in the FACOP for many years to come. The FACOP recently hired a professional webmaster to maintain the website (www.fineartsclubofpasadena.org) and so the responsibilities of this committee have changed. The primary responsibility of the committee at this time is to receive content from different FACOP committees that post to the website and to forward the content to the webmaster. The committee works with the webmaster to review and edit the content. The Website and Social Media committee works closely with the **Photography and Public Relations Committee** to coordinate the activities of both committees.